

MOBBERLEY PARISH COUNCIL



Rajar Building
Town Lane
Mobberley
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Personnel Committee Meeting Minutes Monday 27th February 2023 at 19:00

In attendance:

Councillors: Hannah Moss, Anne Holloway, Karen Baker, Sue Bellamy.

Clerk: Kate Marsh

Agenda:

1. **Apologies for absence:** None
2. **To note any declaration(s) of interest:** None
3. **To conduct annual review for the Clerk:** Feedback was given to the Chairman via emails from Councillors which were read out.
It was agreed that targets for the year would be to focus on getting a Local Council Award and to look at other local community awards - Village in Bloom, Best Dressed Station, Community of the Year etc.
Kate will focus on training in GDPR and also look at the Mental Health First Aider Course.
It was agreed that to spend around £30 per month for a parish council mobile phone and a budget of £700 for a new laptop.
4. **To confirm 2023 holiday dates for the Clerk:** It was agreed that the Clerk would take holiday on the following dates – April 10th to April 15th, August 4th to August 11th, 29th August to 1st September and 27th, 28th, 29th December.
5. **To arrange annual review dates for the Rajar Caretaker and Victory Hall Caretaker:** It was agreed that Kate would arrange the annual review for the Rajar Caretaker. It was agreed that the annual review for Mike Street would be undertaken by Hannah and Kate.
6. **Any Other Business**

Signed: _____

Meeting closed at 8.20 pm

Next meeting: ...TBC.....