

# MOBBERLEY PARISH COUNCIL



Rajar Building  
Town Lane  
Mobberley  
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## **Rajar Committee Meeting Minutes** **Monday 25<sup>th</sup> October 2021 at 19:00**

Present: Cllrs: Heidi Gilks, Hannah Moss, Anne Holloway  
The Clerk / RFO – Kate Marsh.

1. **Apologies for absence:** None.
2. **To note any declaration(s) of interest:** None.
3. **Minutes:** Cllr Gilks approved and signed the minutes of the meeting held on 5<sup>th</sup> August 2021.
4. **To discuss any reports that are due or outstanding:** No reports outstanding.
5. **Risk Assessment.** – Cllr Gilks and the Clerk are going to finish the remainder of the internal risk assessment for the year ahead. The fire risk assessment carried out by Fire Side Training is not due until 2024.
6. **Fire Alarm Checks.** – The Clerk is carrying out the fire alarm checks every week in accordance and record them in the Fire Safety Record Book. The annual fire alarm service has been carried out and reported no problems.
7. **To discuss any immediate actions that are necessary.** – The issue of the heating in the building was discussed and it was agreed that the thermostat would be set at 23 degrees and that the radiator thermostats would be used for individual room temperature. The Clerk will draft a notice to put next to the main building thermostat requesting people renting the space to contact the Clerk for any queries with the heating. A tamper proof cover will be purchased to go over the thermostat.
8. **To discuss future plans for the building.** – options were discussed about rental income for the building.
9. **Any Other Business.** The Clerk is going to speak to Love the Dentist to enquire about keys for the developing room. The Clerk is going to try to locate the key to the cupboard in the main room. The Clerk will chase the church for removal of their items from the understairs cupboard.

Meeting closed at 8pm.

Next meeting: .....Tuesday 23<sup>rd</sup> November 2022

Signed.....