



MOBBERLEY PARISH COUNCIL

Rajar Building
Town Lane
Mobberley
Cheshire
WA16 7GH
Tel 01565 872333

Email: Clerk@mobberleyparishcouncil.co.uk

Dear Sir/Madam

I hereby give notice that the next meeting of the Parish Council will be held at the Rajar Building and you have been summons to attend:

Time: 19:00 Monday 8th January 2024

AGENDA:

1. **Apologies:**
2. **Declarations of Interest** - declarations are to be noted and interests must be declared when the item is called.
3. **Minutes**- Approve and sign Minutes of the council meeting dated 4th December 2023
4. **Adjournment**- 15 minutes is allocated for members of the public to ask questions. Answers may only be given to questions previously submitted at least 3 clear working days prior to the meeting.
5. **Report from Representatives of Outside Bodies**
Cheshire East Ward Councillor
PCSO and Police Liaison Councillor
Manchester Airport Representative
Victory Hall TDC
Youth Consultation – to allocate a councillor to liaise with The Beacon to gather ideas from their youth group.
6. **Correspondence**
None.
7. **Councillor Resignation**
To confirm the resignation of Cllr Gilks.
8. **Councillor Vacancies**
To discuss ways to advertise the current councillor vacancies.
9. **Cheshire East Asset Transfer of Garage Sites**
To nominate a councillor to takeover the project.
10. **Neighbourhood Plan**
Cllr Brush to provide an update.
11. **2024 Risk Assessment**
To approve the risk assessment for 2024 which has been circulated prior to the meeting.
12. **Local Council Award Scheme Feedback**
To discuss the feedback received from the Local Council Award Scheme, report circulated prior to the meeting.
13. **2024 Action Plan**
To discuss and amend the 2024 Action Plan circulated prior to the meeting.
14. **2024 Annual Parish Meeting**
To discuss arrangements for the annual parish meeting. Report circulated prior to the meeting.
15. **Grievance Policy**
This has been circulated prior to the meeting. Full council to adopt.
16. **Staff Performance Review Document**
This has been circulated prior to the meeting. Full council to adopt.
17. **Clerk Annual Review**
To agree a date for the Personnel Committee meeting to conduct the clerk's annual review.
18. **Hall Bank**
To provide an update and to confirm next steps.
19. **Friends of Mobberley Station**
Cllr Jones to provide an update.
20. **Finance:**
20.1 To consider and approve Financial Report for December 2023.
20.2 To approve the list of payments for approval.
20.3 To approve and sign the bank reconciliation.
20.4 To acknowledge receipt of a community donation and to confirm the project that it will be spent on.
20.5 To confirm receipt of CIL monies and to resolve which project this will be spent on.
21. **Planning Committee**
Chairman to give a brief update.

22. **Rajar Committee**
Chairman to give a brief update.
To approve the quote for the ECIR work circulated prior to the meeting.
To approve and sign the lease agreement for the Electric Vehicle Charge Point.
To discuss the potential three day event booking for the main hall. Details circulated prior to the meeting.
23. **Village Events Committee**
Chairman to give a brief update.
24. **Village Amenities Committee**
Chairman to give a brief update.

25. **Clerk's Report.**
To note the regular playground inspection report.
26. **Member's Report**
To confirm councillor training sessions for 2024. The ChALC training calendar has been circulated prior to the meeting.

Date of Next Meeting – Monday 5th February 2024.